

Clown Communion Coordination Requests

The following items are being requested of you and some of your core team so that the needs of the clown in preparing for the presentation, during the presentation and cleanup after the Communion service are understood. Please note that this is only a general coordination list for the presentation of the Clown Communion. The clown that you select to present the Communion Service may have additional coordination requests in addition to the ones listed below.

Please give the clown the same respect and treatment that you provide to each speaker. The clown is a “speaker” in that their “talk” presents a powerful message just as each speaker’s talk does.

1. A cha needs to be assigned to the clown for both clown Communion services (background & Inn) to ensure that the needs of the clown are met, to help keep the clown notified of schedule or other changes, and to keep the clown “secret”, especially from the Inn, prior to and after the presentation. The duties of the Cha with the clown are basically similar to that of a Speaker:
 - a. Assisting the clown during setup and sound check for the presentation;
 - b. Accompanying the clown while they are getting into character and makeup;
 - c. Taking the clown through the prayer process (background prayer and into prayer vigil. Crossing of the clown is not necessary, but prayer is);
 - d. Assisting the clown during the presentation by running the music for the presentation, if the church’s sound system isn’t used;
 - e. Prayer after the Communion presentation should also occur, just like a speaker;
 - f. Accompanying the clown while they are getting out of character and makeup;
 - g. Assisting the clown during cleanup of the presentation.
2. The clown needs to have a small bathroom or other room that has a sink and mirror for them to get into and out of character and makeup, with little or no interruption to them and as little disruption to the background team. A sign on the door, such as “Out of Order” or “Not available until further notice” could be placed on the door to help keep the clown separate from the rest of the team. This room location should be coordinated with KP Spiritual, Palanca Chair and Chef to minimize disruption to the background team.
3. Once the clown is in character, he/she should wait out-of-sight in a location that minimizes team members’ conversation with the clown before the Communion service begins. This is a time of personal prayer and preparation for the service. The assigned cha should be attentive to the clown during this time and act as the “gate keeper” to the clown.
4. As with other speakers, prayer support for the clown is essential. They should be prayed for by background and prayed for in Prayer Vigil (before and after each Communion service).